

## AGENDA

6:30 PM

August 24, 2021

A **Regular Meeting** of the City Council of the City of Coralville, Johnson County, IA will be held Tuesday, August 24, 2021 at 6:30 PM in the Council Chambers at City Hall, 1512 7<sup>th</sup> Street. This meeting will be live streamed Tuesday, August 24, 2021 at 6:30 PM and rebroadcast on Mediacom 118-8 and on-demand at [www.coralville.org/coralvision](http://www.coralville.org/coralvision).

Anyone is welcome to attend the Council Meeting and participate in any of the public hearings or speak during citizen comments or you can submit comments in writing to the City Clerk's office at 1512 7<sup>th</sup> Street, Coralville, Iowa or by email at [tjohnson@coralville.org](mailto:tjohnson@coralville.org) no later than 5:00 PM, Tuesday, August 24, 2021. Coralville City Council Meetings are open to all individuals regardless of language spoken or disability. Any person requiring a reasonable accommodation to participate should contact the City Clerk's office at 319-248-1700 or [tjohnson@coralville.org](mailto:tjohnson@coralville.org) at least two business days prior to the meeting.

1. **Call to order.**
2. **Roll call.**
3. **Approve agenda.**
4. **Citizen comments** for 15 minutes. Additional comments to continue after the consent calendar if needed. (Please limit to 5 minutes.).

### 5. CITY POLICIES

- a) Consider **resolution** adopting a Fraud Reporting Policy for the City of Coralville.

**Note:** This policy is required as part of Coralville receiving federal funding and requires anyone aware of a violation of federal criminal law involving fraud, bribery, or gratuity affecting a federal grant notify the City Administrator who will be responsible for reporting the violation to the appropriate agency.

- b) Consider **resolution** approving a Protected Personally Identifiable Information Policy for the City of Coralville.

**Note:** This policy is required as part of Coralville receiving federal funding and addresses both public and protected personally identifiable information (PPII), procedures, audits, internal controls, and reporting requirements.

- c) Consider **resolution** approving a Revised Accounting & Purchasing Policy for the City of Coralville.

**Note:** This resolution authorizes changes to the City of Coralville Accounting & Purchasing Policy. This policy was first adopted in 1988 and last revised in 2014. This change complies with requirements for federal grants. The specific requirements have to do with contractors that have been debarred or suspended; inclusion of small and minority businesses, women's business enterprises and labor surplus area firms; and requirements for the expenditure of dollars.

### 6. LEASE AGREEMENT

- a) Consider **resolution** setting a public hearing on a proposal to enter into a Lease Agreement with ImOn Communications.

**Note:** This lease is for a portion of the property on the east side of 12<sup>th</sup> Avenue just north of Holiday Road to be used as the location of a hub for ImOn Communications' services and the public hearing will be September 14, 2021.

## 7. WAGE THEFT

- a) Consider **resolution** disqualifying persons or entities that have admitted guilt or have been adjudicated liable of committing a repeated or willful violation of the Iowa Wage Payment Collection Law; the Iowa Minimum Wage Act, the Federal Fair Labor Standards Act or other comparable laws or regulations from entering into Contracts with the City or receiving discretionary economic development assistance from the City.

**Note:** This is to assure the City funds are not used to support persons or entities who have committed repeated or willful wage theft.

## 8. CONSIDER MOTION TO APPROVE CONSENT CALENDAR AS PRESENTED OR AMENDED:

- a) Approve minutes for the August 10, 2021 Coralville City Council Regular Meeting.
- b) Approve **new** Outdoor Service for **Tavern Blue**: Eff. 5/19.
- c) Approve Class E Liquor License with Sunday Sales for **Kum & Go #521**: Eff. 09/15.
- d) Approve Class B Liquor License with Outdoor Service and Sunday Sales for **SpringHill Suites Coralville**: Eff. 9/15.
- e) Approve Class E Liquor License with Sunday Sales for **Hy-Vee Food Store #2**: Eff. 9/15.
- f) Approve Class C Liquor License with Outdoor Service and Sunday Sales for **Hy-Vee Market Grille**: Eff. 9/15.
- g) Approve Class C Liquor License with Outdoor Service and Sunday Sales for **Brick & Iron**: Eff. 9/15.
- h) Approve payment to **Impact7G** for the for:
  - i) Clear Creek Mitigation Bank (#22159) \$17,335.00
  - ii) Iowa River Floodwall Wetland Monitoring for Year 9 of 10 (#22145) \$352.50
- i) Approve payment to **Neumiller Electric, Inc.** for IRL E. 2<sup>nd</sup> Avenue Improvements (#25638): \$7,076.04.
- j) Approve payment to **HR Green, Inc.** for IRL E. 2<sup>nd</sup> Avenue Improvements (#145552): \$147.41.
- k) Approve payment **Terracon Consultants, Inc.** for Brownfields Assessment Grant for Brian Ho properties (#TF50344): \$781.25.
- l) Approve payment to **Shoemaker & Haaland** for James Street Railroad Crossing study related to Altmaier property south of Lowes (#021260.00-1): \$11,700.00.
- m) Approve payment to **Utility Service Co., Inc. (SUEZ)** for completion of interior renovations and repairs on the 1,500,000-gallon fluted column Oakdale water tank (#539378): \$103,799.00.
- n) Approve payment to **Ferguson Waterworks #2516** for water meters and equipment (#0397654): \$36,040.00.
- o) Accept quotes and approve payment to **Atech Freeman Security of Cedar Rapids** for software, hardware and labor for parking monitoring stations: for not to exceed \$49,445.43. (50% deposit due upon signing quote.)
- p) Accept quotes and approve payment to **Parking, Inc. of Des Moines** for workstation software license package, equipment and labor for parking monitoring stations: for not to exceed \$13,835.00. (40% deposit due upon signing quote, 40% due upon delivery and 20% due upon completion.)
- q) Approve attendance of Ellen Habel to the ICMA Conference in Portland, OR from October 3-6, 2021: \$2,196.40.
- r) Approve attendance of Zaid Alsamawi to APWA PWX in St. Louis, MO from 8/28-9/1/2021: \$1,706.13.

- s) Approve attendance of Amy Foster to APWA PWX in St. Louis, MO from 8/28-9/1/2021: \$2,249.00.
- t) Approve attendance of Vicky Robrock to 2021 Midwest Transit Conference in St. Louis, MO from 9/6-9/2021: \$1,319.00.
- u) Approve Bill List for August 24, 2021.

**9. City Administrator's report.**

**10. Mayor's report.**

**11. City Attorney's report.**

**12. Committee and Councilmember's report.**

**13. Motion to adjourn.**

A **Work Session** of the City Council will be held immediately following the council meeting.

- 1. September Planning & Zoning Submittals ~ Dave Johnson
- 2. Discussion of Recycling Information ~ Dhuha Tawil
- 3. Water Department Report ~ Matt Gilmore
- 4. City Administrator's time.