

## AGENDA

6:30 PM

March 19, 2024

A **Special Meeting** of the City Council of the City of Coralville, Johnson County, IA will be held Tuesday, March 19, 2024 at 6:30 PM in the Council Chambers at City Hall, 1512 7<sup>th</sup> Street. This meeting will be live streamed Tuesday, March 19, 2024 at 6:30 PM and rebroadcast on Mediacom 118-8 and on-demand at [www.coralville.org/coralvision](http://www.coralville.org/coralvision).

Anyone is welcome to attend the Council Meeting and participate in any of the public hearings or speak during citizen comments or you can submit comments in writing to the City Clerk's office at 1512 7<sup>th</sup> Street, Coralville, Iowa or by email at [tjohnson@coralville.org](mailto:tjohnson@coralville.org) no later than 5:00 PM, Tuesday, March 19, 2024. Coralville City Council Meetings are open to all individuals regardless of language spoken or disability. Any person requiring a reasonable accommodation to participate should contact the City Clerk's office at 319-248-1700 or [tjohnson@coralville.org](mailto:tjohnson@coralville.org) at least two business days prior to the meeting.

1. **Call to order.**
2. **Roll call.**
3. **Approve agenda.**
4. **Community comments** for 15 minutes. Additional comments to continue after the consent calendar if needed. (Please limit to 5 minutes.).
5. **OAKDALE BOULEVARD FORCEMAIN PROJECT ~ PUBLIC HEARINGS**
  - a) Public hearing on an Environmental Information Document for the Oakdale Boulevard Forcemain Project.
  - b) **Motion** to receive approve and place on file an Environmental Information Document for the Oakdale Boulevard Forcemain Project.

**Note:** A public hearing on the Environmental Information Document is a requirement to receive State Revolving Funds for the Oakdale Boulevard Forcemain Project.

- c) Public hearing on the plans, specifications, estimate of cost and form of contract for the Oakdale Boulevard Forcemain Project.
- d) Consider **resolution** approving the plans, specifications, estimate of cost and form of contract; ordering bids, setting a date for the receiving of bids; and directing posting of the bid letting; all for the for the Oakdale Boulevard Forcemain Project.

**Note:** This is for construction of a new forcemain from Brown Deer No. 4 Lift Station west along Oakdale Boulevard, through the 12<sup>th</sup> Avenue intersection to Oakdale Road, then to the west end on Oakdale Road connection to the existing gravity trunk sewer. Bids are due April 2, 2024.

### 6. WEST LAND USE CENTRAL TRUNK SEWER PHASE 2

- a) Bid Report.
- b) Consider **resolution** accepting bids and awarding the Contract for the West Land Use Central Trunk Sewer Phase 2, pending notice of funding eligibility from INDR.
- c) Consider **resolution** approving the Contract and bond documents for the West Land Use Phase 2.

**Note:** Phase 2 will extend the West Land Use Central Trunk Sewer system to the north and east of where the Phase 1 ends.

## 7. KEMPF LIFT STATION ABANDONMENT

- a) Bid Report.
- b) Consider **resolution** accepting bids and awarding the Contract for the Kempf Lift Station Abandonment.
- c) Consider **resolution** approving the Contract and bond documents for the Kempf Lift Station Abandonment.

**Note:** The sanitary sewer lines served by Kempf Lift Station will be hooked up to a new gravitational sewer line so the lift station can be abandoned.

## 8. CLEAR CREEK TRAIL CONNECTION PROJECT

- a) Motion approving Pay Estimate #6 (Final) from **Midwest Concrete** for the Clear Creek Trail Connection Project: \$23,993.83. (The pay application is for the retainage amount.)
- b) Consider **resolution** accepting the Clear Creek Trail Connection Project as completed.

**Note:** This project built the Clear Creek Trail Connection along the east side of Camp Cardinal Boulevard from the Tom Harkin Trailhead to Highway 6. The \$23,993.83 retainage is to be paid 30-days after approval of Pay Estimate #6 (Final) is approved.

## 9. LOT 1, RIDGEVIEW ADDITION

- a) Consider **resolution** accepting Public Improvements constructed on Lot 1, Ridgeview Addition, Coralville, Iowa.

**Note:** This resolution accepts the public improvements for Lot 1, Ridgeview Addition and releases the subdivision from lean for those public improvements excluding the sidewalks pursuant to the Subdivider's Agreement.

## 10. FINANCE DIRECTOR SIGNATORY

- a) Consider **resolution** approving Finance Director Ann Hester as signatory on all of the City of Coralville bank accounts.

**Note:** This is a bank requirement to give the new Finance Director, Ann Hester, access to the City's bank accounts in order to perform her duties.

## 11. BONDS

- a) Consider **resolution** to fix a date for a public hearing on General Obligation Essential Corporate Purpose Loan Agreements

**Note:** This is for financing the 5<sup>th</sup> Street Improvements – 12<sup>th</sup> Avenue to 20<sup>th</sup> Avenue and refinancing several older bonds for an aggregate principal amount not to exceed \$68,000,000.00. The public hearing will be April 9, 2024.

- b) Consider **resolution** approving an Underwriting Engagement Letter and Disclosures from D.A. Davidson & Co.

**Note:** This is for D.A. Davidson & Co. underwriting services and required disclosures for Coralville's proposed offering and issuance of bonds in 2024.

- c) Consider **resolution** approving an Amendment to Financial Services Agreement with Piper Sandler Co.

**Note:** This terminates the Private Placement Engagement Letter with Piper Sandler Co. dated November 28, 2023 and amends the Financial Services Agreement dated January 10, 2012 to include General Obligation and Refunding Bonds series 2024A, 2024B, 2024C and 2024D.

**12. CONSIDER MOTION TO APPROVE CONSENT CALENDAR AS PRESENTED OR AMENDED:**

- a) Approve minutes for the February 27, 2024 Coralville City Council Regular Meeting.
- b) Approve **new** 8-Month Special Class C Retail Alcohol License (Beer/Wine) with Outdoor Service and Sunday Sales for **Coralville Creekside Ballpark**: Eff. 04/01.
- c) Approve Special Class C Retail Alcohol License (Beer/Wine) for **Coral Ridge Cinema**: Eff. 03/15.
- d) Approve Class C Retail Alcohol License with Outdoor Service for **Otis's Tailgators Sports Bar & Grill**: Eff. 03/29.
- e) Approve Class E Liquor License with Native Wine Permit and Sunday Sales for **Casey's General Store #4368**: Eff. 03/30.
- f) Approve Class C Retail Alcohol License for **Three Samurai Japanese Restaurant**: Eff. 04/01.
- g) Approve Class C Retail Alcohol License with Outdoor Service for **Hy-Vee Market Café**: Eff. 04/09.
- h) Approve Class C Retail Alcohol License for **Peking Buffet**: Eff. 04/09.
- i) Approve payment to **Solutions** for 4,515 gallons of Biomelt (#142517): \$11,739.00.
- j) Approve payment to **The Northway Company** to Air-shock and Acidize Water Well #8 (#17060): \$36,319.65.
- k) Approve payment to **Confluence, Inc.** for Parks and Facilities Signage (#28427): \$2,647.50.
- l) Approve payment of Draw #35 to **Marcus Hotels & Resorts** for the Hyatt Regency Coralville Hotel & Conference Center Improvements Project Invoices (These funds will be reimbursed from the 2022H PIP Loan at West Bank.): \$449,088.00.
- m) Ratify payment to **Nutri-Ject Systems, Inc.** for biosolids transferred and land applied from the Wastewater Treatment Plant February 13, 2024 through March 1, 2024 (#7983): \$57,423.85. (There is a 2% discount of \$1,148.48 if this invoice is paid by March 12, 2024 per the contract.)
- n) Approve payment to **ESCO Electric Company** for replacing an indicator light and fuses for Wastewater Department (#140495): \$11,427.53.
- o) Approve payment to **Shoemaker-Haaland** for Clear Creek Trail Connection (#021290.00-14): \$1,710.00.
- p) Approve payment to **Stanley Consultants Inc.** for Utility Resilience Grant (#0252173): \$1,012.00.
- q) Approve payment to **McCullough Creative** for Stormwater Management Education Campaign (#INV-16081): \$2,321.00
- r) Approve payment to **Shive-Hattery** for 5<sup>th</sup> Street Improvements (#1219270-23): \$14,872.80.
- s) Approve payment to **Dave Schmitt Construction Co. Inc.** for Oakdale Blvd Force Main utility potholing (#1756): \$31,255.81.
- t) Approve payment to **Veenstra & Kimm** for consulting services for:
  - i. West Land Use Central Trunk Sewer Lower Reach (#5): \$7,109.96.
  - ii. West Land Use Central Trunk Sewer Lower Reach (#9): \$5,601.34.
  - iii. Oakdale Blvd Force Main Improvements (#14): \$17,133.75.
- u) Approve payment to **Neumann Monson Architects** for Recreation Center/Indoor Pool Master Plan (#2021.099-4): \$7,549.45.
- v) Approve Pay Application #2623-03 to **McComas-Lacina Construction, LC** for Coralville Library Maker Space of the west end modifications: \$67,926.90.
- w) Approve Pay Estimate #1 to **Maxwell Construction** for the 1503 Brown Deer Road Storm Sewer Outfall: \$82,203.50.

- x) Approve Change Order #3: +\$115,260.37 to change storm sewer pipe material due to settling issues; and Change Order #4: \$0.00 and changes the Interim Completion Date to August 1, 2024, Substantial Completion Date to September 2, 2024, Final Completion Date to September 30, 2024, and Liquidated Damages to \$500.00 per day after each completion date but not cumulative; to **Metro Pavers, Inc.** for the Oakdale Boulevard Extension.
- y) Approve Change Order to **MityLite** contract for 100 chairs and a chair cart that will hold 98 chairs for the North Ridge Pavilion for +\$370.00. (The original contract for \$12,609.80 was approved on August 22, 2023 but the freight charge was higher than expected.)
- z) Approve purchase of one 176" light-duty bus from **Hoglund Bus Company, Inc. in Marshalltown, Iowa** for not to exceed \$185,062.00. (This will replace a 2010 light-duty bus for ADA paratransit service.)
- aa) Approve attendance of Anthony Detwiler to EMT-U of I EMSLRC in Iowa City, Iowa from May 13, 2024 to July 10, 2024: \$2,250.00.
- bb) Approve attendance of Sam Contreras to EMT-U of I EMSLRC in Iowa City, Iowa from May 13, 2024 to July 10, 2024: \$2,250.00.
- cc) Approve attendance of Tim Yoder to LEIN School in Des Moines, Iowa from April 1, 2024 to April 12, 2024: \$1,352.16.
- dd) Approve attendance of Florence Cox to Tyler Connect 2024 in Indianapolis, IN from May 18, 2024 to May 22, 2024: \$3,291.00.
- ee) Approve attendance of Mike Jorgensen to Public Library Association Conference in Columbus, OH from April 2, 2024 to April 6, 2024.
- ff) Approve Bill List for March 19, 2024.
  
- d) **City Administrator's report.**
- e) **Mayor's report.**
- f) **City Attorney's report.**
- g) **Committee and Councilmember's report.**
- h) **Motion to adjourn.**

A **Work Session** of the City Council will be held immediately following the council meeting.

1. Review of on-going infrastructure projects.
2. Fund Balance Discussion.
3. Fiscal Year 2025 Budget Discussion.
4. City Administrator's time.